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Lucas County Information Services Checklist for Hardware/Software/Services

Department: Lucas County Sheriff

Funding
Account &
Description1010-1650-530100 General Fund
Equipment.

Requestor: Kevin Helminski

Req. Date: 09/13/2013

Vendor:

CDW-G

☒ State Term Contract ID NJPA**Type of Request (check all that apply):**☒ Hdw ☐ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☐ Services/Support Renewal
Original Purchase DateDescription or
Nature of Request
and for whom this
is intended:

Lucas County Sheriff intends to replace a failed end of life desktop printer at the Monclova Substation to be used by the Junked and Stolen Vehicle Officer.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
2728446 HP LJP P1102W Printer	DRTG271	1 year	1	\$ 154.82		\$ 154.82
Freight	DRTG271	1 year	1	\$ 10.30		\$ 10.30

Total Request \$ 165.12

Business Reason or Justification:

Replacing a failed end of life printer at the Monclova Substation. The printer selected was specifically recommended by CDW because of the ability to print certain types of envelopes, which is a requirement for this printer.

**Lucas County Information Services
Checklist for Hardware/Software/Services
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Planned Location:

Desktop

If Other please specify:

Network Connection Required?

☐ Yes ☒ No ☐ N/A

LCIS installation assistance needed?

☒ Yes ☐ No

Date:

LCIS on-going support required?

☒ Yes ☐ No ☐ N/A

ITB or RFP completed?

☐ Yes ☐ No ☒ N/A

LCIS Management review completed?

☒ Yes ☐ No

Exclusion

DP Board Approved?

☐ Yes ☒ No

Less than \$7,500

Exclusion

Date of Approval:

09/13/2013

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by Karen Schnitkey.

Karen Schnitkey
9-13-13



SHERIFF JOHN THARP

LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784
Records/Dispatcher: 419-213-4941
Corrections Center: 419-213-4924

September 13, 2013

Emergency : 9-1-1
Fax: 419-255-3096

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Printer

Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase one (1) HP LJP P1102W Printer (\$154.82).

This is to replace the current printer at the Monclova Substation and will be used primarily by our Junked and Stolen Vehicle Officer. Tony from LCIS recently attempted to service the printer but informed us it had reached the end of its useful life and needed to be replaced.

This P1102W unit was specifically recommended by Sean at CDW because of the ability to print certain types of envelopes, which is one of the major tasks performed by the Officer on this printer.

The quote for this item is attached. We will be utilizing funding from our 1010-1650-530100 General Fund Equipment Account for this printer.

Sincerely,

Kevin Helmski
Director of Finance & Operations
Lucas County Sheriff's Office



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

DRTG271

9763238

9/12/2013

BILL TO:
KEVIN HELMINSKI
1622 SPIELBUSCH AVE

SHIP TO:
LUCAS COUNTY SHERIFF'S OFFICE
Attention To: KEVIN HELMINSKI
1622 SPIELBUSCH AVE

Accounts Payable
TOLEDO , OH 43604

TOLEDO , OH 43604
Contact: KEVIN
HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # QUOTE 9/12/13 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		FEDEX Ground	Request Terms	GOVT-EXEMPT
QTY	ITEM NO	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2728446	HP LJP P1102W PRINTER Mfg#: CE658A#BGJ Contract: MARKET Yes, the P1102w can handle up to 15 envelopes in the multipurpose tray.	154.82	154.82
		SUBTOTAL		154.82
		FREIGHT		10.30
		TAX		0.00
				US Currency
TOTAL				165.12

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdw.com/content/terms-conditions/product-sales.asp>
For more information, contact a CDW account manager.